



ISU World Junior Championships Speed Skating
Tomaszów Mazowiecki, Poland
February 21-23, 2020

Media Information



MEMORANDUM FOR GUIDANCE IN HOSTING ISU EVENT

Polish Speed Skating Association looks forward to hosting media attending the ISU Junior World Championships Speed Skating in Tomaszów Mazowiecki, Poland. The event will be held at the Arena Lodowa from February 21-23, 2020.

This information will assist you in planning your trip to Tomaszów Mazowiecki and to apply for media accreditation to cover the event. Every effort will be made to ensure journalists have all the appropriate facilities necessary to work at the event.

The press centre and press tribune will be open and operational for the first practice/ training session on Wednesday, February 19, 2020] at 9:00.

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If you require further information or have any questions, please contact:

OC Press officer: Ms. Magdalena Toczyłowska
Email: media@pzls.pl

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Media Accreditation

All media must apply for media accreditation through the ISU Online Media Accreditation System (OMAS) on the International Skating Union (ISU) website (www.isu.org) under «[Media Accreditation](#)».

Accreditation will be granted to professional journalists and photographers only.

Writing press, photographers, non-right holding media and freelancers

- **Writing Press** (newspaper, magazine, internet, agencies and ISU Member Federations): maximum one professional per organization (agencies and major newspapers: maximum two professionals)
- **Photographer:** maximum one professional per organization (agencies and major newspapers: maximum two professionals)
- **Television non-right holder:** maximum three professionals per organization
- **Radio non-right holder:** maximum one professional per organization
- **Freelancer:** A freelance journalist or photographer is a full time professional editor or photographer, who is not employed by an agency or newspaper – a self-employed professional. A freelance editor or photographer must provide written evidence that he/she operates on behalf of a clearly identified media. A freelance editor or photographer operating under his/her own account will not be accepted.

The total number of accredited media representatives will be subject to capacity. The Organizing Committee (OC) and ISU reserve the right to refuse any accreditation should the number of applications exceed given space or if any requested information / documentation has not been provided in due time.

The deadline to apply for media accreditation is February 7, 2020. All media must provide the following documentation when applying for media accreditation and further information can be requested:

1. Copy of current professional media or journalist card
2. ID photo in .jpg.
3. *If not in possession of a professional media card, a comment must be added to the note box provided and a letter from your editor confirming your assignment must be uploaded to your application.*

Rights holding TV and radio

All right holding media must also apply for accreditation via OMAS. Access to the Right Holders area is restricted, therefore Right Holders are invited to contact the ISU Media Team media@isu.ch in order to obtain a username and password. To book any broadcasting services or facilities please contact the host Broadcaster:

[insert name of HB and contact details]

Accreditation Confirmation

If the accreditation request is accepted, an automatic email of confirmation will be issued. You may be asked to present a copy of the email of confirmation to receive your accreditation badge.

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You will also be notified if your accreditation request is denied. Please note that the ISU and OC reserve the right to refuse accreditation with or without justification.

Accreditations can be picked up at the front desk of the Ice Arena, next to the main entry from 9:00 a.m. on Wednesday, February 19, 2020.

Visa Application

Media representatives requiring an official invitation letter in order to apply for a visa must contact the Organizing Committee. Please note that an official invitation letter will only be provided to approved media representatives.

Media Facilities at the venue

- Media Facilities at the venue will provide work desks, power, wired and wireless internet, TV screens, lockers.

Media Tribune and TV Commentator positions

- Media tribune will be located in the corner behind the finish line 500m. It can be accessed directly from the press center, At the media tribune there will be 6 tabled positions, 25 non-table seats. There will be wireless Internet connection, TV screen and lockers will be located in the press center.

Mixed Zone

The Mixed Zone provides an opportunity for media to interview athletes immediately after competition.

The Mixed Zone is split into five main sections and follows a pre-determined priority order:

- Quick Quotes available through the ISU website
- Rights holders TV and radio broadcasters who have pre-booked positions
- ENG crews
- Written press
- Non-rights holders

All athletes must pass through the Mixed Zone on completion of every event. Media may also approach coaches for interviews in their designated section, if required. The Media Operations team will make sure that skaters go through the mixed zone, fulfil any media requests but are also responsible to make sure that the medallists get to their ceremony on time and will return to the Mixed Zone to finish TV interviews, and will then attend the press conference.

The Mixed Zone is located at ground floor level and can be accessed via stairs located opposite the media centre entrance on the concourse.

Material Available

- [Media Guide](#)

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- Image Gallery: [ISU News Page](#)
- Social Media:
- [ISU Facebook](#)
- [Polish Speed Skating Association Facebook](#)
- [Polish Speed Skating Association Instagram](#)
- Hashtags: #WCspeed

Media Accommodation

The OC has designated two official media hotels. Shuttle transportation will be arranged from all the official media hotels to the main venue and the practice arena. Shuttle schedules will be provided on site. Please be advised that the transportation service will only be available for the designated official media hotels.

Every individual media person is responsible for booking their own accommodation and bearing any cancellation fees.

We recommend to make a hotel reservation ahead of time because of limited number of rooms at two official media hotels.

Media Hotels

Karczma Spalska [mid-range option]

Phone: +48 784 036 974

Website: www.karczmaspalska.pl

Location: Hubala 2, 97-215 Spała [15 minutes drive from the Ice Arena in Tomaszów Mazowiecki]



- 70 person– accommodation
- restaurant
- parking
- wi-fi
- check-in from 16.00, check-out until 11.00

SGL room price 170 PLN per room per night including breakfast

TWIN room price 270 PLN per room per night including breakfast

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Pre-reservation for the dates: February 17- 24, 2020 valid until January 31,2020.

***** Hotel Mazowiecki [mid-range option]**

Phone: +48 44 724 64 01, +48 44 724 64 02

Website: www.hotel-mazowiecki.pl

Location: St. Anthony's Street 19, 97-200 Tomaszów Mazowiecki [1,5 kilometers from the Ice Arena in Tomaszów Mazowiecki]



- 46 comfortable rooms – some of them are air-conditioned, wi-fi
 - 2 conference halls
 - parking
 - check-in begins at 14.00 and ends at 12.00 the next day
- The restaurant is open from Monday to Saturday from 17.00 to 23.00 and Sunday from 12.00 to 18.00

SGL room price 150 PLN per room per night including breakfast
TWIN room price 190 PLN per room per night including breakfast

Pre-reservation for the dates: February 17- 24, 2020 valid until January 31,2020.

Reservation Payment Conditions

- Reservation code: "World Junior Championships"
- It is the responsibility of the individual media persons to book their own accommodation and to take on any cancellation fees.
- Payment: Cash in PLN or credit card [VISA, MasterCard] at the front desk.

Transportation & Telecommunications

Transportation

1. On request the Organizing Committee will provide bus transportation from Sunday, February 16, 2020, until Monday, February 24, 2020 between:

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- Warsaw International Airport “Chopin” or Warsaw Central Railway Station and the official hotels (Price: Euro 50/per person for group of 4 or more / one way. For the group of up to 3 person the price will be 70 Euro/per person / one way)
 - Łódź Fabryczna Railway Station and the official hotels (Price: Euro 30/per person for group of 4 or more / one way. For the group up to 3 person the price will be 40 Euro/per person /one way)
2. Shuttle transportation will be arranged from two remote hotels to the main venue once a day to the venue and once a day back to the hotels. Exact shuttle schedules will be provided on site. Please be advised that the transportation service will only be available for the remote media hotels recommended by OC.

Telecommunications

All media areas will have a media dedicated WIFI internet access at the press tribune and in the press centre. There will also be limited number of cabled internet connections.

Useful Information

Current exchange rate as of September 2, 2019:

1 EUR= 4,35 PLN

1 USD= 3,92 PLN

Polish VAT rates: basic: 23%

lowered: 8%, 5%, 3%

Emergency numbers:

Police 997

Ambulance 998

Fire brigades 999

European emergency number 112

Competition information

Schedule:

Entry List, Results, Rankings: [Entry List & Results](#)

For any additional questions or information, please do not hesitate to contact:

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[ISU Event Page](#)

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